

PROPOSAL PREPARED FOR

HIPAA Compliance
Management



WHY TASC

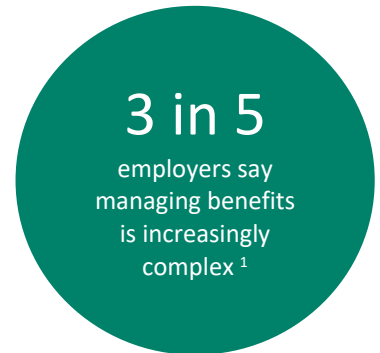
It started with a desire to help a friend.

Total Administrative Services Corporation (TASC) was founded on a simple belief: regular people should be able to receive the same tax advantages as large corporations.

In the process, we brought simplicity to one of the most complicated systems in the world: the US tax code. The solution worked so well, we continued to invent products that transformed the lives of farmers and other entrepreneurs, their families, and their communities. And we're still in the life-changing business for employers of all sizes, in all markets, today.

After more than 45 years in the benefit administration industry, our conviction is stronger than ever. We've discovered a new way to remove complexity, a new way to help Americans pay less tax and invest more in their health and prosperity.

We are committed to understanding our clients' needs and ambitions and will configure a solution, whether they have one employee or one million. Because when Americans have more money to spend, when they invest in their health, when they have the tools to support their families, when they give back to their communities, when they save and grow, **we all benefit.**



TASC at a glance:

- » **72,000 clients** across the United States
- » **\$2.7 billion** in funds handled each year
- » **\$30 billion** saved in taxes by TASC clients and participants
- » **\$1.6 million** donated to charity by TASC and its employees in last year
- » **94% of clients** feel their customer service representative handled their call with courtesy and professionalism

¹ Guardian Workplace Benefits Study – 5th Annual; May 2018

TASC HIPAA OVERVIEW

The **Health Insurance Portability and Accountability Act** (HIPAA) requires protection for individually identifiable health information (otherwise known as Protected Health Information (PHI)). Under the Privacy Rule, individuals are entitled to certain rights with respect to their PHI, and covered entities must comply with certain administrative requirements to protect the privacy of PHI.

While employers are generally not covered entities their health plans are, and employers who sponsor a self-insured health plan, Flexible Spending Account plan and/or a Health Reimbursement Arrangement plan administered by a third party must comply with these privacy and security requirements. Improper handling of PHI may subject employers to fines and penalties.

COMLIANCE SERVICES

TASC offers years of employee benefits experience supported by industry, governmental, and compliance experts to ensure all aspects of compliance for your employee benefits Plans. The following items are included as part of your HIPAA Compliance Management:

- ✓ Overview Manual
- ✓ HIPAA Policy
- ✓ Privacy Notice
- ✓ Plan Document Amendment
- ✓ Business Associate Agreement
- ✓ Plan Sponsor Certification
- ✓ Staff Training: on PHI and employer responsibilities; delivered via standard pre-recorded PowerPoint
- ✓ *TASC Tracker* Client Blog: Subscribe to receive TASC news and service updates

TASC HIPAA PRICING

Total Employee Count:	
Plan Start Date:	

Administration Fee (first year)	\$501.00
Administration fee is due for the full Plan Year.	
<i>Includes:</i>	
<input checked="" type="checkbox"/> Overview Manual <input checked="" type="checkbox"/> HIPAA Privacy Policy <input checked="" type="checkbox"/> HIPAA Privacy Notice <input checked="" type="checkbox"/> Plan Document Amendment	<input checked="" type="checkbox"/> Business Associate Agreement <input checked="" type="checkbox"/> Plan Certification Notice <input checked="" type="checkbox"/> HIPAA Compliance Training PowerPoint
Annual Renewal Fee	\$200.00
<ul style="list-style-type: none"> • Billed automatically each year • Applies to second year and beyond 	

TERMS

Plan Applications must be submitted with full payment of all applicable fees listed above.

GUARANTEES

The pricing presented in this proposal is guaranteed for 90 days.

Any and all information in this TASC proposal is confidential and can be used for the sole purpose of placing a client with TASC. Any disclosure of this information to any other third party is a breach of the TASC Provider Agreement(s) and will cause losses to TASC. TASC will immediately terminate any agreement with any person who discloses the information to an unauthorized third person and seek immediate reimbursement for any loss attributable to the disclosure.