PROPOSAL PREPARED FOR

TASC Payroll Plus
Payroll Administration

Date

TASC®

Prepared by

WHY TASC

It started with a desire to help a friend.
Total Administrative Services Corporation (TASC) was founded on a simple belief:
regular people should be able to receive the same tax advantages as large corporations.

In the process, we brought simplicity to one of the most complicated
systems in the world: the US tax code. The solution worked so well,
we continued to invent products that transformed the lives of farmers
and other entrepreneurs, their families, and their communities.
And we're still in the life-changing business for employers of all sizes,
in all markets, today.

After more than 40 years in the benefit administration industry, our
conviction is stronger than ever. We've discovered a new way to remove
complexity, a new way to help Americans pay less tax and invest more
in their health and prosperity.

We are committed to understanding our clients' needs and ambitions and will configure a
solution, whether they have one employee or one million. Because when Americans have more
money to spend, when they invest in their health, when they have the tools to support their
families, when they give back to their communities, when they save and grow, **we all benefit.**

3 in 5
employers say
managing benefits
is increasingly
complex [1]

TASC at a glance:

- » **72,000 clients** across the United States
- » **$2.7 billion** in funds handled each year
- » **$30 billion** saved in taxes by TASC clients and participants
- » **$1.6 million** donated to charity by TASC and its employees in last year
- » **94% of clients** feel their customer service representative handled their call with courtesy and professionalism

1 Guardian Workplace Benefits Study – 5th Annual; May 2018

TASC PAYROLL PLUS

OVERVIEW

TASC Payroll Plus is a secure, intuitive, and flexible payroll and tax management system that can be customized to suit your needs. This full-service payroll solution includes calculating, depositing and filing your tax payments accurately and on time, every time, guaranteed—along with a convenient online secure and easy-to-use payroll portal that is loaded with functionality. TASC even offers an employee self-service module that can make payroll completely paperless. With TASC's expert payroll service, you can rely on accurate and prompt processing of your payroll by trained professionals who care.

PAYROLL ADMINISTRATION & TAX FILING

As a client of TASC Payroll Plus, you receive a comprehensive menu of administration services and tools designed to simplify the administrative process, reduce your workload, and provide peace of mind that your payroll is done right!

- ✓ Payroll Processing Services
  - Unlimited earnings and deductions including pre-tax voluntary benefits, 401(k) and garnishments
  - Direct deposit & electronic pay cards
  - Vacation, sick and PTO accrual tracking
  - Year-end printing of all IRS W-2 Forms
- ✓ Full Service Tax Filing
  - All federal, state and local tax deposits
  - Quarterly and annual filings to federal and state agencies
- ✓ Added Services *(additional fees apply)*
  - General ledger download
  - Report building with access to all tables and fields, custom export options
  - HRIS and Employee Self-Service modules

CONFIDENTIAL AND SECURE

With TASC Payroll Plus, all of your company's payroll data is maintained in an encrypted database. TASC Payroll Plus is supported by staff trained in confidentiality and security, which includes a designated segregation of duties. Staff access to sensitive payroll documents is limited to the necessary level required for that staff member to perform their duties.

- ✓ Personalized payroll guidance
- ✓ 256-bit bank-level encryption
- ✓ Full auditing of all database changes
- ✓ Access for multiple users with role-based security to protect various levels of data

HCM

HUMAN CAPITAL MANAGEMENT (ADDITIONAL FEES APPLY)

Evolution HCM with Payroll Plus is an end-to-end, single source solution providing payroll, tax management, applicant tracking, onboarding, HR administration, employee and manager portals, leave management, analytics and much more.

- ✓ Employee collaboration and engagement portal
- ✓ Full-featured HRIS all in one system
- ✓ Comprehensive payroll with flexibility to handle any size payroll
- ✓ Robust tax engine
- ✓ Scalability to handle clients of all complexity levels
- ✓ Ability to go paperless with automated pack-out and delivery

You'll receive access to **Advanced HR**, a full-featured HRIS solution that offers a unique combination of employee collaboration and traditional workforce management, enabling managers and employees to access and update their information with ease.

- ✓ Advanced HR Module
  - – Comprehensive workforce management
  - – Integrated applicant tracking and onboarding
  - – Benefits and HR Administration functionality
  - – Performance management features
  - – Employee, Manager and Administrator portals

TIMEKEEPING

TIMEKEEPING & ATTENDANCE TRACKING SOLUTIONS (ADDITIONAL FEES APPLY)

Gatekeeper Labor Management Software (lms.net) is our professionally hosted and managed service for time & attendance. Eliminate the time required to manually total time card data, reduce the cost of human error and abolish the large expense associated with employee time theft, all via the Internet.

✓ No software to install on your network, license or maintain

✓ SSAE 16 certified data center

✓ Configured to your company rules

✓ Interfaces with the data collection device best fitting your needs

You'll enjoy best-in-class service and support necessary to collect, manage and organize your data, plus an array of features and benefits.

✓ Time Tracking
- Fingerprint clocks (ethernet or modem) available for additional fee
- Proximity card reader option on fingerprint clocks
- WorkTime Plus™ for employee mobile app or web clocking in and out with geofencing capability. Plus employees can download paystubs and W2 when needed

✓ HR/Admin Reports
- Department, Employee or Shift List
- Licenses & Certifications
- Quarterly Turnover Rates
- Hire Anniversary
- Salary Performance Review

✓ Manager/Time & Attendance Reports
- Daily In/Out
- Weekly Work Summary
- Schedules with Cost/Exception/Variance
- Shift Time Totals

TASC PAYROLL PLUS PRICING

Total Employee Count:	
Payroll Frequency:	
First Check Date:	

Standard Set-Up Fee	$
HCM Set-Up Fee (if selected below)	$
GL Interface Set-Up Fee	$
Timekeeping Set-Up Fee (if selected below)	$
Time Clocks (one-time charge) ☐ s905: $850.00	$
TOTAL Set-Up Fee (one-time charge):	**$**

Standard Payroll Processing Fees (per payroll):	**$**
Per Employee Per Check Fee	$
Per Pay Period Base Fee	$

Includes:

☑ 24/7 access to payroll portal	☑ Labor & PTO accrual tracking
☑ Paper check/voucher printing, signing, & stuffing	☑ Year-end printing and file archive
☑ Primary state, local and federal tax calculation & filing	☑ Direct deposit
☑ Paycards	☑ Internet reports and custom report writer

☐ GL Interface	$

Additional Payroll Fees (annual):		**$**

Ancillary Products:

☐ UPS Delivery to Employer .... Price varies by location	locations	$
☐ Additional Tax Jurisdictions ....$5.00/payroll jurisdiction	jurisdictions	$
☐ 401(k) Report or Electronic Feed...$5.00 per occurrence	occurrences	$
☐ W-2 ....$50.00 base; $5.00 per W-2	W-2s	$

☐ **TOTAL HCM Services** (per month):	**$**
☐ Evolution HCM with Payroll Plus (PEPM; *Minimum* **$200.00 per month**)	$
Employee Online Services:	
☐ HRIS and Employee Self-Service Module (*Minimum* **$30.00 per month**)	$

☐ **TOTAL Timekeeping Services** (per payroll):	**$**
☐ Gatekeeper TK (includes WorkTime Plus)	$

TOTAL ONGOING ANNUAL FEE:	**$**
TOTAL FIRST-YEAR FEE:	**$**

TERMS

Payroll processing fees will be drawn at the same time each payroll process is completed. One-time fees will be drawn on the payroll cycle following the event for which they are charged. Annualized fees will be drawn as scheduled.

GUARANTEES

The pricing presented in this proposal is guaranteed for 90 days.